

The Board of Library Trustees, Lakewood, Ohio Thursday, May 13, 2021

The Board of Library Trustees of the Lakewood Public Library, City of Lakewood, County of Cuyahoga, State of Ohio, met in regular session in the Auditorium of the Main Library, 15425 Detroit Avenue, Lakewood, via In-Person and Video Conference, Lakewood, OH on Thursday, May 13, 2021 at 7:00 P.M.

Members present: Mrs. Tiffany Graham Charkosky, Mrs. Nancy Seibert, Mrs. Persis Sosiak, Mr. Scott Kermode, Mr. Gregory Gipson, Mr. Jeffrey Endress, and Mr. Michael Artbauer.

Members excused: None.

Also present: Mr. James Crawford and Mr. William Costello, Jr., CPA; Judy Grzybowski, Manager of the Madison Branch; Julie Strunk, Manager of Children's and Youth Services; Suzanne Weber, Manager of Public Services; Jody Wilkerson, Manager of Administration and Emily Lindberg, public.

#### **STAFF PRESENTATION**

Julie Strunk, MLIS, Manager, Children's and Youth Services spoke about virtual children's programming, passive programming, Summer Reading Club and reflected on Library services to the community during the COVID-19 pandemic.

Mr. Crawford praised Mrs. Strunk's leadership skills and dedication on the job she has done over the past year.

#### **COMMUNICATIONS**

The Board of Trustees received an email from Mr. Hugh MacLeod of Isle of Skye Scotland asking the Library to reconsider its May 13, 2021 Meet the Author virtual event. Mr. MacLeod is in conflict with the author, Brad Ricca, regarding copyright.

#### **DISPOSITION OF MINUTES**

Motion by Mr. Kermode, seconded by Mr. Endress, approval of the minutes of the regular meeting of April 8, 2021.

Yeas: Mrs. Graham Charkosky, Mrs. Seibert, Mrs. Sosiak, Mr. Gipson, Mr. Endress, Mr. Kermode, and Mr. Artbauer.

Abstained: None.

Nays: None.

The President declared the motion carried.

**REPORTS OF STANDING COMMITTEES**

**Business Management and Finance**

Motion by Mr. Endress, seconded by Mrs. Sosiak, to Approve the Fiscal Officer to Move Funds to a Ladder CD Account at Fifth Third Bank

Roll Call of Said Motion:

Mrs. Graham Charkosky	X	Yea	<u>    </u>	Nay	<u>    </u>	Abstain	<u>    </u>	Absent
Mr. Gipson	X	Yea	<u>    </u>	Nay	<u>    </u>	Abstain	<u>    </u>	Absent
Mrs. Seibert	X	Yea	<u>    </u>	Nay	<u>    </u>	Abstain	<u>    </u>	Absent
Mrs. Sosiak	X	Yea	<u>    </u>	Nay	<u>    </u>	Abstain	<u>    </u>	Absent
Mr. Endress	X	Yea	<u>    </u>	Nay	<u>    </u>	Abstain	<u>    </u>	Absent
Mr. Kermode	X	Yea	<u>    </u>	Nay	<u>    </u>	Abstain	<u>    </u>	Absent
Mr. Artbauer, President	X	Yea	<u>    </u>	Nay	<u>    </u>	Abstain	<u>    </u>	Absent

The President declared the motion carried.

Motion by Mr. Endress, seconded by Mrs. Seibert, to Approve Resolution 21-01, Annual Budget Request as Amended

BOARD OF TRUSTEES  
LAKEWOOD PUBLIC LIBRARY  
LAKEWOOD, OHIO

RESOLUTION 21-01

ANNUAL BUDGET REQUEST

**BE IT RESOLVED** by the Board of Trustees of the Lakewood Public Library, Lakewood, Ohio, on May 13, 2021, by roll call vote:

**WHEREAS**, the Board of Trustees of the Lakewood Public Library desires to participate in the proceeds of classified property taxes collected in Cuyahoga County, and

**WHEREAS**, the proper resolution has been adopted extending the benefits of the library to all the habitants of Cuyahoga County,

**THAT** for the operation of the Lakewood Public Library and its branches during the fiscal year 2022 there will be needed the sum of Two Million Two Hundred Thousand and no/100 Dollars (2,200,000) for the operating expenses from the Public Library Fund, Two Million Five Hundred Thousand and no/100 Dollars (2,500,000) from the General Property Tax.

**THAT** the officers of this Board be and they are hereby authorized to transmit a statement of this requirement to the Board of Education of the City of Lakewood, of Cuyahoga County, State of Ohio, and to request said Board of Education to transmit said requirements to the Budget Commission of Cuyahoga County, State of Ohio, pursuant to the requirements of law.

**THAT** the Fiscal Officer of this Board be and he is hereby authorized to transmit a full and complete copy of the Annual Budget of the Lakewood Public Library and its branches for the year commencing January 1, 2022, to the said Budget Commission of Cuyahoga County, State of Ohio, pursuant to the requirements of law.

ACKNOWLEDGED:

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William R. Costello, Jr., CPA  
Fiscal Officer  
Lakewood Public Library

State of Ohio, Cuyahoga County

I, William R. Costello, Jr., CPA, Fiscal Officer of the Lakewood Public Library, and in whose custody the files, journals and records of said Board are required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original Resolution now on file, and that the same is a true and correct copy thereof.

\_\_\_\_\_  
William R. Costello, Jr., CPA  
Fiscal Officer  
Lakewood Public Library

Subscribed and sworn to before me this 13th day of May, 2021.

\_\_\_\_\_  
Notary Public

Notary Public, State of Ohio  
Commission Has No Expiration

Roll Call of Said Motion:

Mrs. Graham Charkosky	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Gipson	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Seibert	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Sosiak	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Endress	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Kermode	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Artbauer, President	X	Yea	___	Nay	___	Abstain	___	Absent

The President declared the motion carried.

### **Building and Supplies**

Mr. Endress reported that the Madison Branch project continues to progress well with an estimated completion date of September 17, 2021.

### **Collections and Gifts**

Motion by Mrs. Graham Charkosky, seconded by Mrs. Sosiak, that the following gifts be accepted and gratefully acknowledged:

Lakewood Public Library Gifts Received:

4/21/21 - \$ 500.00 Nancy and James Seibert

Lakewood Public Library Foundation Gifts Received:

None.

Lakewood Public Library Foundation (Madison Branch Library Project):

04/05/21 - \$2,000.00 Leonard Benko

04/08/21 - \$ 500.00 Scott Kermode

04/21/21 - \$ 50.00 Susan Furth and Mara Furth Gliozzi

Lakewood Public Library Friends Gifts Received:

None.

Yeas: Mrs. Graham Charkosky, Mrs. Seibert, Mrs. Sosiak, Mr. Gipson, Mr. Endress, Mr. Kermodé, and Mr. Artbauer.

Abstained: None.

Nays: None.

The President declared the motion carried.

**Personnel**

No report.

**REPORTS OF SPECIAL COMMITTEES**

**Audit Committee**

No report.

**Public Comments**

Emily Lindberg addressed the Board of Trustees with the following requests:

- That she, Emily Lindberg, requests the Board Agenda be posted forty eight (48) hours prior to the meeting on the Library's website.
- She, Emily Lindberg, requests to have the public portions of the Board of Trustees meetings made available on YouTube.
- She, Emily Lindberg, requests that the minutes of the Board of Trustees be more detailed.

**NEW BUSINESS**

Motion by Mr. Endress, seconded by Mr. Gipson, to Approve Resolution 21-02, Authorizing Michael L. Artbauer to Execute Documents and Contracts on Behalf of the Library, Protective Life Insurance Company, Wilma Scott Annuity

The Board of Library Trustees, Lakewood, Ohio Thursday, May 13, 2021

BOARD OF TRUSTEES  
LAKEWOOD PUBLIC LIBRARY  
LAKEWOOD, OHIO

RESOLUTION 21-02

PROTECTIVE LIFE INSURANCE COMPANY  
WILMA SCOTT ANNUITY

**BE IT RESOLVED** by the Board of Trustees of the Lakewood Public Library, Lakewood, Ohio, on May 13, 2021, by roll call vote:

**THAT** Michael L. Artbauer is hereby authorized to execute documents and contracts in the name of the Lakewood Public Library with respect to the Wilma Scott Annuity.

State of Ohio, Cuyahoga County

I, William R. Costello, Jr., CPA, Fiscal Officer of the Lakewood Public Library, and in whose custody the files, journals and records of said Board are required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing Resolution is officially on file with Library records.

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William R. Costello, Jr., CPA  
Fiscal Officer  
Lakewood Public Library

Subscribed and sworn to before me this 13th day of May, 2021.

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Notary Public

Notary Public, State of Ohio  
Commission Has No Expiration

Roll Call of Said Motion:

Mrs. Graham Charkosky	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Gipson	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Seibert	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Sosiak	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Endress	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Kermode	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Artbauer, President	X	Yea	___	Nay	___	Abstain	___	Absent

The President declared the motion carried.

**OLD BUSINESS**

Motion by Mr. Endress, seconded by Mr. Kermode, to Proceed in Executive Session to Discuss Personnel Matters

Roll Call of Said Motion:

Mrs. Graham Charkosky	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Gipson	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Seibert	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Sosiak	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Endress	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Kermode	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Artbauer, President	X	Yea	___	Nay	___	Abstain	___	Absent

The President declared the motion carried.

Time noted: 7:58 p.m.

Motion by Mr. Endress, seconded by Mr. Gipson, to Return to Open Session

Roll Call of Said Motion:

Mrs. Graham Charkosky	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Gipson	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Seibert	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Sosiak	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Endress	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Kermode	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Artbauer, President	X	Yea	___	Nay	___	Abstain	___	Absent

The President declared the motion carried.

The Board of Library Trustees, Lakewood, Ohio Thursday, May 13, 2021

Time noted: 9:10 p.m.

There being no further business, the meeting was adjourned at 9:11 p.m.

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President

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Secretary

Next Scheduled Meeting

Thursday, June 10, 2021 via In-Person and Video Conference.

7:00 P.M.



