

The Board of Library Trustees, Lakewood, Ohio Thursday, September 10, 2020

The Board of Library Trustees of the Lakewood Public Library, City of Lakewood, County of Cuyahoga, State of Ohio, met in regular session via Video Conference, Lakewood, OH on Thursday, September 10, 2020 at 7:10 P.M.

Members present: Mrs. Nancy Seibert, Mrs. Persis Sosiak, Mrs. Tiffany Graham Charkosky, Mr. Gregory Gipson, Mr. Jeffrey Endress, Mr. Scott Kermode, and Mr. Michael Artbauer.

Members excused: None.

Also present: Mr. James Crawford and Mr. William Costello, Jr., CPA; Emily Lindberg, public, and Emma Chmura, public.

DISPOSITION OF MINUTES

Motion by Mr. Endress, seconded by Mrs. Sosiak, approval of the minutes of the regular meeting of June 11, 2020.

Yeas: Mrs. Seibert, Mrs. Sosiak, Mrs. Graham Charkosky, Mr. Gipson, Mr. Endress, Mr. Kermode, and Mr. Artbauer.

Abstained: None.

Nays: None.

The President declared the motion carried.

Motion by Mr. Endress, seconded by Mrs. Graham Charkosky, approval of the minutes of the special meeting of June 23, 2020.

Yeas: Mrs. Seibert, Mrs. Sosiak, Mrs. Graham Charkosky, Mr. Gipson, Mr. Endress, Mr. Kermode, and Mr. Artbauer.

Abstained: None.

Nays: None.

The President declared the motion carried.

The approval of the minutes for the special meeting held on August 13, 2020 was deferred to the next meeting. The board asked that a section be added to the minutes to include Mr. Crawford's explanation of online programming and copyright issues.

COMMUNICATIONS

Public Comments

Emily Lindberg addressed the Board of Trustees with the following comments:

- For the Board to publicize how to obtain Board Minutes.
- For the Library's website to list the meeting agenda and to be posted more than twenty-four hours prior to a meeting.
- For the Board to focus on programming before taking on any large capital expenditures.

Emma Chmura address the Board of Trustees with the following comments:

- Encourages the Board to have online storytime programming.

REPORTS OF STANDING COMMITTEES

Business Management and Finance

No report.

Building and Supplies

Mr. Endress and Mrs. Seibert reported that chairs in the Children's and Youth Services Room at the Main Library are being replaced.

Collections and Gifts

Motion by Mrs. Graham Charkosky, seconded by Mr. Gipson, that the following gifts be accepted and gratefully acknowledged:

Lakewood Public Library Gifts Received:

06/10/20 - \$100.00 Nancy Thompson, In Memory of Phillis Hill

06/10/20 - \$ 45.00 Sally Pate, In Memory of Phillis Hill

06/10/20 - \$ 15.00 Sue Tapajna, In Memory of Phillis Hill

06/12/20 - \$100.00 James Langhenry, In Memory of Phillis Hill

06/30/20 - \$100.00 Daniel Leister, In Memory of Phillis Hill

06/30/20 - \$ 35.00 Mary Duhigg, In Memory of Phillis Hill

07/07/20 - \$100.00 Madison Branch Womens Great Discussion AA
Meeting

07/15/20 - \$ 25.00 Judith Reitz, In Memory of Phillis Hill

Lakewood Public Library Foundation Gifts Received:

None

Lakewood Public Library Foundation (Madison Branch Library
Project):

None

Lakewood Public Library Friends Gifts Received:

None

Yeas: Mrs. Seibert, Mrs. Sosiak, Mrs. Graham Charkosky, Mr.
Gipson, Mr. Endress, Mr. Kermode, and Mr. Artbauer.

Abstained: None.

Nays: None.

The President declared the motion carried.

Personnel

Motion by Mrs. Seibert, seconded by Mr. Kermode, that the following
personnel report be acknowledged:

Resignations/Retirements/Separations/Terminations:

Appointments:

None

Resignations/Retirements/Separations/Terminations:

06/04/20 - Lutz, Brian, Clerical, Public Services

06/30/20 - Safos, Margaret, Clerical, Public Services

Yeas: Mrs. Seibert, Mrs. Sosiak, Mrs. Graham Charkosky, Mr. Gipson, Mr. Endress, Mr. Kermode, and Mr. Artbauer.

Abstained: None.

Nays: None.

The President declared the motion carried.

REPORTS OF SPECIAL COMMITTEES

Audit Committee

Mr. Costello reported that the AUP has been finalized and all have received a copy.

NEW BUSINESS

Mr. Costello held a discussion of property taxes, specifically voted millage vis a vis effective millage.

Amendment to Library Policy, Sick Leave

Motion by Mr. Kermode, seconded by Mrs. Sosiak, to Amend Sick Leave Policy to Address COVID-19 Related Illnesses

Roll Call of Said Motion:

Mrs. Graham Charkosky	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Gipson	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Seibert	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Sosiak	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Endress	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Kermode	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Artbauer, President	X	Yea	___	Nay	___	Abstain	___	Absent

OLD BUSINESS

Madison Branch Project

Motion by Mr. Endress, seconded by Mr. Gipson, to Instruct Project Architect to Proceed with Third-Party Estimate of Total Cost, Madison Branch Project

Roll Call of Said Motion:

Mrs. Graham Charkosky	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Gipson	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Seibert	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Sosiak	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Endress	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Kermode	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Artbauer, President	X	Yea	___	Nay	___	Abstain	___	Absent

There being no further business, the meeting was adjourned at 9:09 p.m.

President

Secretary

Next Scheduled Meeting

Thursday, October 8, 2020 via Video Conference.

7:00 P.M.