

The Board of Library Trustees, Lakewood, Ohio Thursday, March 12, 2026

The Board of Library Trustees of the Lakewood Public Library, City of Lakewood, County of Cuyahoga, State of Ohio, met in regular session in the Meeting Room of the Madison Branch Library, 13229 Madison Avenue, Lakewood, OH on Thursday, March 12, 2026 at 7:00 P.M.

Members present: Mrs. Nancy Seibert, Mr. Jeffrey Endress, Mr. Gregory Gipson, Mr. Michael Artbauer, and Mr. Scott Kermode.

Members excused: Mrs. April Hoy.

Also present: Andrea Fisher, Manager of the Madison Branch, Mr. William Costello, Jr., CPA.

APPROVAL OF AGENDA

Motion by Mr. Artbauer, seconded by Mr. Kermode, to approve the Agenda for March 12, 2026.

Yeas: Mrs. Seibert, Mr. Endress, Mr. Artbauer, Mr. Kermode, and Mr. Gipson.

Abstained: None.

Nays: None.

The President declared the motion carried.

COMMUNICATIONS

No report.

DISPOSITION OF MINUTES

Motion by Mr. Gipson, seconded by Mr. Artbauer, approval of the minutes of the regular meeting of January 12, 2026.

Yeas: Mrs. Seibert, Mr. Endress, Mr. Gipson, Mr. Kermode, and Mr. Artbauer.

Abstained: None.

Nays: None.

The President declared the motion carried.

OPERATIONS REPORT

Andrea Fisher, Manager of the Madison Branch Library, presented the Operations Report to the Board of Trustees.

Andrea Fisher discussed the proposed amendment to the Policy Manual to include Probationary Employment.

FINANCIAL REPORT AND BILLS

No report.

REPORTS OF STANDING COMMITTEES

Business Management and Finance

No report.

Building and Supplies

Mr. Artbauer reported that the Library's outsourced building group, Simplified Facilities, continues to do well and exceed management's expectations.

Mrs. Seibert reported that the Lakewood High School mural reception was well attended by the students, family and friends. St Edwards High School is scheduled to create the next mural for display.

Collections and Gifts

Motion by Mr. Gipson, seconded by Mrs. Seibert, to accept and gratefully acknowledge gifts received:

Lakewood Public Library Gifts Received:

01/05/2026	- \$	411.00	Madison Branch Free Thinkers AA
01/07/2026	- \$	50.00	Madison Branch Free Thinkers AA
01/14/2026	- \$	50.00	Madison Branch Free Thinkers AA
02/03/2026	- \$	100.00	Anonymous Cash
02/11/2026	- \$	100.00	Madison Branch Free Thinkers AA
02/11/2026	- \$	60.00	Main Library Happy Joyous AA

Lakewood Public Library Foundation Received:

01/15/2026	- \$	100.00	Stephen Sroka
01/15/2026	- \$	100.00	Kathleen and Scott McGregor

01/16/2026	- \$	50.00	Judith Leatherman
01/16/2026	- \$	50.00	David Kachadourian
01/20/2026	- \$	100.00	William Costello
01/21/2026	- \$	50.00	Thomas Bullock
01/20/2026	- \$	25.00	Thomas Wagner
01/21/2026	- \$	50.00	John Guscott
01/22/2026	- \$	50.00	Kenneth Kulczycki
01/23/2026	- \$	150.00	Thomas Lukens
01/25/2026	- \$	50.00	John Zanghi
01/28/2026	- \$	500.00	Thomas and Jennifer Baker
01/30/2026	- \$	100.00	John and Judith Pyke
02/02/2026	- \$	100.00	James Crawford
02/03/2026	- \$	25.00	Susan Gregg
02/03/2026	- \$	500.00	Douglas Melin
02/08/2026	- \$	25.00	Christine Gordillo
02/09/2026	- \$	50.00	Anne Cudnik

Lakewood Public Library Friends Gifts Received:

None.

Yeas: Mrs. Seibert, Mr. Endress, Mr. Artbauer, Mr. Gipson, and Mr. Kermode.

Abstained: None.

Nays: None.

The President declared the motion carried.

Personnel

No report.

REPORTS OF SPECIAL COMMITTEES

Audit Committee

Mr. Costello updated the Board of Trustees that the Audit process has begun.

Public Comments

No comments.

OLD BUSINESS

No report.

NEW BUSINESS

Motion by Mr. Kermode, seconded by Mr. Artbauer, to Amend Policy Manual to include Probationary Employment

Roll Call of Said Motion:

Mr. Artbauer	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Gipson	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Kermode	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Hoy	___	Yea	___	Nay	___	Abstain	X	Absent
Mrs. Seibert	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Endress, President	X	Yea	___	Nay	___	Abstain	___	Absent

The President declared the motion carried.

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Motion by Mr. Artbauer, seconded by Mrs. Seibert, Authorizing the Director and Fiscal Officer to advertise for and receive bids for the replacement and upgrade of lighting at the Main Library as specified by the Library's architects, HBM Architects, and set forth in the Library's Maintenance Master Plan dated December 10, 2025, with the Library reserving the right to reject all bids

Roll Call of Said Motion:

Mr. Artbauer	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Gipson	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Kermode	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Hoy	___	Yea	___	Nay	___	Abstain	X	Absent
Mrs. Seibert	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Endress, President	X	Yea	___	Nay	___	Abstain	___	Absent

The President declared the motion carried.

There being no further business, the meeting was adjourned at 7:26 p.m.

The Board of Library Trustees, Lakewood, Ohio Thursday, March 12, 2026

President

Secretary

Next Scheduled Meeting

Thursday, April 9, 2026

Main Library

7:00 P.M.

