

The Board of Library Trustees, Lakewood, Ohio Thursday, June 18, 2026

The Board of Library Trustees of the Lakewood Public Library, City of Lakewood, County of Cuyahoga, State of Ohio, met in regular session in the Board Room of the Main Library, 15425 Detroit Avenue, Lakewood, OH on Thursday, June 18, 2026, at 7:00 P.M.

Members present: Mrs. Nancy Seibert, Mr. Scott Kermode, Mr. Michael Artbauer, Mrs. April Hoy and Mr. Gregory Gipson.

Members excused: Mr. Jeffrey Endress.

Also present: Mr. James Crawford.

APPROVAL OF AGENDA

Motion by Mr. Gipson, seconded by Mrs. Seibert, to approve the Agenda for June 18, 2026.

Yeas: Mrs. Seibert, Mr. Kermode, Mr. Artbauer, Mrs. Hoy and Mr. Gipson.

Abstained: None.

Nays: None.

The President declared the motion carried.

COMMUNICATIONS

None.

DISPOSITION OF MINUTES

Motion by Mr. Gipson, seconded by Mr. Artbauer, to approve the minutes of the regular meeting of May 14, 2026.

Yeas: Mrs. Seibert, Mr. Artbauer, Mrs. Hoy and Mr. Gipson.

Abstained: Mr. Kermode.

Nays: None.

The President declared the motion carried.

OPERATIONS REPORT

Mr. Crawford reported on the Library's operations during the month of May.

FINANCIAL REPORT AND BILLS

Mr. Crawford reported on the May 2026 Financials.

REPORTS OF STANDING COMMITTEES

Business Management and Finance

No report.

Building and Supplies

Mr. Artbauer reported that bids will be received for the replacement of the three rooftop HVAC units at the Main Library on Friday, June 26, 2026, at 12:05 p.m.

Mr. Artbauer reported that the lighting replacement project at the Main Library is progressing, and that the Library is pursuing a grant from the Ohio Department of Development to cover the cost of this energy savings project.

Collections and Gifts

Motion by Mrs. Hoy, seconded by Mr. Artbauer, to accept and gratefully acknowledge gifts received:

Lakewood Public Library Gifts Received:

05/04/2026 - \$100.00 Madison Branch Free Thinkers AA
05/13/2026 - \$ 50.00 Main Library AA

Lakewood Public Library Friends Gifts Received:

None.

Lakewood Public Library Foundation Gifts Received:

None.

Yeas: Mrs. Seibert, Mr. Kermode, Mr. Artbauer, Mrs. Hoy and Mr. Gipson.

Abstained: None.

Nays: None.

The President declared the motion carried.

Personnel

Motion by Mrs. Seibert, seconded by Mr. Gipson, to accept the personnel report.

Appointments:

05/11/2026 - Cox, Dena, Part-Time Clerk, Administration

Resignations/Retirements/Separations/Terminations:

05/31/2026 - Krotseng, Amy, Part-Time Paraprofessional, Public Services

Yeas: Mrs. Seibert, Mr. Kermode, Mr. Artbauer, Mrs. Hoy and Mr. Gipson.

Abstained: None.

Nays: None.

The President declared the motion carried.

REPORTS OF SPECIAL COMMITTEES

Audit Committee

Mr. Kermode reported that the Audit has commenced and is in process.

Public Comments

None.

OLD BUSINESS

In response to Mrs. Hoy's inquiry, Mr. Crawford confirmed that the special community survey will be conducted this summer.

NEW BUSINESS

Motion by Mr. Artbauer, seconded by Mr. Gipson, that the Board both authorizes the Fiscal Officer or his designee to take the following actions, and ratifies any of these actions previously commenced by the Fiscal Officer or his designee: to advertise for and receive bids for the replacement of three HVAC Rooftop Units, internally

identified as Units 3, 4 and 7, at the Main Library as specified by the Library's architects, HBM Architects, and set forth in the Library's Maintenance Master Plan dated December 10, 2025, with the Library reserving the right to reject all bids; to open, read and tabulate all bids at 12:05 p.m., Friday, June 26, 2026, in the Main Library Board Room; and to include a true copy of the Request for Proposals in the official minutes of this meeting.

Roll Call of Said Motion:

Mr. Artbauer	☒ _x_Yea	☐ Nay	☐ Abstain	☐ Absent
Mr. Gipson	☒ _x_Yea	☐ Nay	☐ Abstain	☐ Absent
Mr. Kermode	☒ _x_Yea	☐ Nay	☐ Abstain	☐ Absent
Mrs. Hoy	☒ _x_Yea	☐ Nay	☐ Abstain	☐ Absent
Mrs. Seibert	☒ _x_Yea	☐ Nay	☐ Abstain	☐ Absent
Mr. Endress,	☐ _Yea	☐ Nay	☐ Abstain	☒ _x_Absent
President				

The President declared the motion carried.

There being no further business, the meeting was adjourned at 7:24 p.m.

President

Secretary

Next Scheduled Meeting
Thursday, September 10, 2026, 7:00 p.m.
Main Library

