

The Board of Library Trustees, Lakewood, Ohio Thursday, January 15, 2026

The Board of Library Trustees of the Lakewood Public Library, City of Lakewood, County of Cuyahoga, State of Ohio, met in regular session in the Board Room of the Main Library, 15425 Detroit Avenue, Lakewood, OH on Thursday, January 15, 2026 at 7:00 P.M.

Members present: Mrs. Nancy Seibert, Mrs. April Hoy, Mr. Jeffrey Endress, Mr. Gregory Gipson, Mr. Michael Artbauer, and Mr. Scott Kermode.

Members excused: Mrs. Persis Sosiak.

Also present: Andrea Fisher, Manager of the Madison Branch, Mr. James Crawford, and Mr. William Costello, Jr., CPA.

#### **APPROVAL OF AGENDA**

Motion by Mr. Artbauer, seconded by Mr. Kermode, to approve the Agenda for January 15, 2026.

Yeas: Mrs. Seibert, Mrs. Hoy, Mr. Endress, Mr. Artbauer, Mr. Kermode, and Mr. Gipson.

Abstained: None.

Nays: None.

The President declared the motion carried.

#### **COMMUNICATIONS**

Holiday greetings and thank you letters to Children's and Youth Services staff from children, youth and families.

Thank you letter from Phyllis Harris, Executive Director, LGBT Community Center, acknowledging and thanking the Library for its partnership with the Community Center and for offering diverse programming.

#### **STAFF PRESENTATION**

Andrea Fisher, Manager of the Madison Branch, presented the PRIZM Report to the Board of Trustees. Ms. Fisher pointed out that the report covers Action Steps 28 and 29 in the Strategic Plan.

### **DISPOSITION OF MINUTES**

Motion by Mr. Endress, seconded by Mr. Artbauer, approval of the minutes of the regular meeting of December 11, 2025.

Yeas: Mrs. Seibert, Mrs. Hoy, Mr. Endress, Mr. Gipson, Mr. Kermode, and Mr. Artbauer.

Abstained: None.

Nays: None.

The President declared the motion carried.

### **OPERATIONS REPORT**

The Board inquired as to when the bulbs will be replaced at the Main Library. Mr. Crawford informed the Board that current bulbs replaced with LED lighting is in beginning of the quoting stage. The Library's new maintenance facilities company will quote this project as well.

Simplified Facilities, the Library's new maintenance facilities company, is using the Library's current stock of light bulbs and ballasts when replacing. Once the current stock depletes, Simplified will bill the Library for additional purchases.

### **FINANCIAL REPORT AND BILLS**

No report.

### **REPORTS OF STANDING COMMITTEES**

#### **Business Management and Finance**

No report.

#### **Building and Supplies**

Mr. Crawford reported that the outsourced maintenance company, Simplified Facilities, is performing very well and has had a positive impact overall on the Library.

The Lakewood High School mural is tentatively scheduled to be installed on January 22, 2026 with a reception for students, family and friends on January 28, 2026. There will be an article in The Plain Dealer.

### **Collections and Gifts**

Motion by Mrs Hoy, seconded by Mr. Gipson, to accept and gratefully acknowledge gifts received:

#### Lakewood Public Library Gifts Received:

12/04/2025	- \$	50.00	Madison Branch Free Thinkers AA
12/23/2025	- \$	120.00	Madison Branch Journey Home AA
12/29/2025	- \$	8,000.00	James And Alice Mecredy Trust

#### Lakewood Public Library Foundation Received:

12/09/2025	- \$	500.00	Colin McCloskey
12/11/2025	- \$	500.00	Vincent Cracolici
12/11/2025	- \$	50.00	Rebecca Niemiec
12/19/2025	- \$	125.00	David Lowrey
12/23/2025	- \$	150.00	Madison Branch Westside Agnostics AA
12/26/2025	- \$	100.00	Yonathan Guthmann

#### Lakewood Public Library Friends Gifts Received:

12/22/2025	- \$	250.00	The Jack and Anne Huxtable Palomaki Charitable Fund
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Yeas: Mrs. Seibert, Mrs. Hoy, Mr. Endress, Mr. Artbauer, Mr. Gipson, and Mr. Kermodé.

Abstained: None.

Nays: None.

The President declared the motion carried.

### **Personnel**

No report.

### **REPORTS OF SPECIAL COMMITTEES**

#### **Audit Committee**

No report.

### **Nominations**

Motioned by Mr. Endress, seconded by Mr. Artbauer, to Accept the Standing Committee Appointments by Board President

Business Management and Finance Committee  
Mr. Gipson, Chair  
Mrs. Hoy, Member

Building and Supplies Committee  
Mr. Artbauer, Chair  
Mrs. Seibert, Member

Collections and Gifts Committee  
Mrs. Hoy, Chair  
Mr. Gipson, Member

Personnel Committee  
Mrs. Seibert, Chair  
Mr. Kermodé, Member

Audit Committee (Committee of the Whole)  
Mr. Kermodé, Chair

Yeas: Mrs. Seibert, Mrs. Hoy, Mr. Endress, Mr. Artbauer, Mr. Gipson, and Mr. Kermodé.

Abstained: None.

Nays: None.

The President declared the motion carried.

### **Public Comments**

No comments.

### **OLD BUSINESS**

No report.

### **NEW BUSINESS**

The Board discussed the recommendation from the School Board regarding the nominating process for the Library Board of Trustees. The School Board recommended posting both positions at the same

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time, Mrs. Sosiak's vacant term and Mr. Gipson's expiring term. Mr. Crawford stated that he would write a letter to the Superintendent to ask for the recommendations in writing.

There being no further business, the meeting was adjourned at 7:52 p.m.

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President

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Secretary

Next Scheduled Meeting

Thursday, March 12, 2026

Madison Branch Library

7:00 P.M.

