The Board of Library Trustees of the Lakewood Public Library, City of Lakewood, County of Cuyahoga, State of Ohio, met in regular session in the Board Room of the Main Library, 15425 Detroit Avenue, Lakewood, OH on Thursday, May 9, 2024 at 7:00 P.M.

Members present: Mrs. April Hoy, Mrs. Nancy Seibert, Mr. Gregory Gipson, Mr. Michael Artbauer, Mr. Jeffrey Endress, and Mr. Scott Kermode.

Members excused: Mrs. Persis Sosiak and Mr. William Costello, Jr., Fiscal Officer, CPA.

Also present: Mr. James Crawford.

APPROVAL OF AGENDA

Motion by Mrs. Seibert, seconded by Mr. Artbauer, to approve the Agenda for May 9, 2024.

Yeas: Mrs. Hoy, Mrs. Seibert, Mr. Artbauer, Mr. Gipson, Mr. Kermode, and Mr. Endress.

Abstained: None.

Nays: None.

The Vice President declared the motion carried.

COMMUNICATIONS

Communication from Les Bird, former Commander, Royal Hong Kong Marine Police, thanking the Library for exhibiting his Vietnamese Boat People photographs: “It has been a great pleasure working with you and your team at Lakewood Public Library. Thank you for inviting me to exhibit my work as part of your Vietnamese Refugee program. Thank you, Suzanne, for your follow up too (reporting that 1,631 patrons and guests visited the exhibition). I am very pleased that so many people found the photographs of interest. Also, I do hope that for some these images helped some find whatever answers they were looking for. I think it is very important that we continue to make public whatever historical information we have, so that others can learn about these times and that we do not forget.”

Communication from Mark Aaron Polger and Holly Flynn from the American Library Association’s Awards Scholarships Division.
reporting that the Lakewood Public Library will receive an award for library excellence on Sunday, June 30, 2024, at the Sails Pavilion, San Diego Convention Center, specifically for the Dear Ukraine: A Global Community Poem and Celebration of Ukrainian Poetry, Literature, and Culture programming and program guide.

Communication from Michelle Vacha, Northeast Ohio Magazine, reporting that the Lakewood Public Library received a Parent Choice Award, specifically First Place in the category of Best Library in Northeast Ohio.

DISPOSITION OF MINUTES

Motion by Mr. Endress, seconded by Mr. Kermode, approval of the minutes of the regular meeting of April 11, 2024.

Yeas: Mrs. Hoy, Mrs. Seibert, Mr. Gipson, Mr. Gipson, Mr. Kermode, Mr. Artbauer, and Mr. Endress.

Abstained: None.

Nays: None.

The Vice President declared the motion carried.

FINANCIAL REPORT AND BILLS

Mr. Crawford presented the April financial report and bills paid on behalf of Mr. Costello.

REPORTS OF STANDING COMMITTEES

Business Management and Finance

No report.

Building and Supplies

Mr. Artbauer reported that the Library will proceed with replacing the roof at the Main Library with a Duro-Last roof system to be installed by Damschroeder Roofing, and that this project is to be completed this year. The new roof at the renovated Madison Branch is a Duro-Last system and was installed by Damschroeder Roofing. The Library hired a third-party roof consultant, RoofTec, to inspect the existing roof at the Main Library, and to conduct an infrared test to determine if the roof system is retaining
moisture. This information will guide the Library in determining if a partial tear-off, a complete tear-off, or not tear-off is needed.

Collections and Gifts

Motion by Mr. Endress, seconded by Mr. Gipson, to accept and gratefully acknowledge gifts received:

Lakewood Public Library Gifts Received:

<table>
<thead>
<tr>
<th>Date</th>
<th>Amount</th>
<th>Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>04/02/2024</td>
<td>$50.00</td>
<td>Madison Branch Free Thinkers AA</td>
</tr>
<tr>
<td>04/11/2024</td>
<td>$120.00</td>
<td>Madison Branch Journey Home AA</td>
</tr>
</tbody>
</table>

Lakewood Public Library Foundation Received:

None.

Lakewood Public Library Friends Gifts Received:

None.

Yeas: Mrs. Hoy, Mrs. Seibert, Mr. Artbauer, Mr. Gipson, Mr. Kermode, and Mr. Endress.

Abstained: None.

Nays: None.

The Vice President declared the motion carried.

Personnel

No report.

REPORTS OF SPECIAL COMMITTEES

Audit Committee

No report.

Public Comments

No comments.

OLD BUSINESS

No report.
NEW BUSINESS

Notice by Fiscal Officer of Movement of One Million Dollars ($1,000,000.00) From Star Ohio to Fifth Third Bank

Motion by Mr. Artbauer, seconded by Mr. Endress, to Approve Resolution 24-01, Annual Budget Request

BOARD OF TRUSTEES
LAKEWOOD PUBLIC LIBRARY
LAKEWOOD, OHIO

RESOLUTION 24-01
ANNUAL BUDGET REQUEST

BE IT RESOLVED by the Board of Trustees of the Lakewood Public Library, Lakewood, Ohio, on May 09, 2024, by roll call vote:

WHEREAS, the Board of Trustees of the Lakewood Public Library desires to participate in the proceeds of classified property taxes collected in Cuyahoga County, and

WHEREAS, the proper resolution has been adopted extending the benefits of the library to all the habitants of Cuyahoga County,

THAT for the operation of the Lakewood Public Library and its branches during the fiscal year 2025 there will be needed the sum of Two Million Four Hundred Thousand and no/100 Dollars (2,400,000) for the operating expenses from the Public Library Fund, Two Million Five Hundred and Thirty Thousand and no/100 Dollars (2,530,000) from the General Property Tax.

THAT the officers of this Board be and they are hereby authorized to transmit a statement of this requirement to the Board of Education of the City of Lakewood, of Cuyahoga County, State of Ohio, and to request said Board of Education to transmit said requirements to the Budget Commission of Cuyahoga County, State of Ohio, pursuant to the requirements of law.

THAT the Fiscal Officer of this Board be and he is hereby authorized to transmit a full and complete copy of the Annual Budget of the Lakewood Public Library and its branches for the year commencing January 1, 2025, to the said Budget Commission of
Cuyahoga County, State of Ohio, pursuant to the requirements of law.

ACKNOWLEDGED:

______________________________
William R. Costello, Jr., CPA
Fiscal Officer
Lakewood Public Library

State of Ohio, Cuyahoga County

I, William R. Costello, Jr., CPA, Fiscal Officer of the Lakewood Public Library, and in whose custody the files, journals and records of said Board are required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original Resolution now on file, and that the same is a true and correct copy thereof.

_________________________________
William R. Costello, Jr., CPA
Fiscal Officer
Lakewood Public Library

Subscribed and sworn to before me this 9th day of May, 2024.

_________________________________
Notary Public

Notary Public, State of Ohio
Commission Has No Expiration

Roll Call of Said Motion:

Mr. Artbauer X Yea ___Nay ___Abstain ___Absent
Mr. Endress X Yea ___Nay ___Abstain ___Absent
Mr. Gipson X Yea ___Nay ___Abstain ___Absent
Mr. Kermode X Yea ___Nay ___Abstain ___Absent
Mrs. Hoy X Yea ___Nay ___Abstain ___Absent
Mrs. Seibert X Yea ___Nay ___Abstain ___Absent
Mrs. Sosiak ___Yea ___Nay ___Abstain X Absent

President

The Vice President declared the motion carried.
Motion by Mrs. Seibert, seconded by Mr. Artbauer, to Amend Policy Manual to include grandchildren for purposes of determining employee funeral leave, and substituting USA Mobile Drug Testing of Northeast Ohio for Accredited Drug Testing as the Library’s after-hours Medical Review Officer for alcohol and drug testing

Roll Call of Said Motion:

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<tr>
<th></th>
<th>Yea</th>
<th>Nay</th>
<th>Abstain</th>
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<tbody>
<tr>
<td>Mr. Artbauer</td>
<td>X</td>
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<tr>
<td>Mr. Endress</td>
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<td>Mr. Gipson</td>
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<td>Mr. Kermode</td>
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<td>Mrs. Hoy</td>
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<td>Mrs. Seibert</td>
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<td>Mrs. Sosiak</td>
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President

The Vice President declared the motion carried.

There being no further business, the meeting was adjourned at 7:28 p.m.

President

Secretary

Next Scheduled Meeting:
Thursday, June 13, 2024
7:00 P.M.