

The Board of Library Trustees, Lakewood, Ohio Thursday, November 10, 2022

The Board of Library Trustees of the Lakewood Public Library, City of Lakewood, County of Cuyahoga, State of Ohio, met in regular session in the Board Room of the Main Library, 15425 Detroit Avenue, Lakewood, OH on Thursday, November 10, 2022 at 7:00 P.M.

Members present: Mrs. Nancy Seibert, Mrs. Persis Sosiak, Mr. Gregory Gipson, Mr. Jeffrey Endress, Mr. Scott Kermode, and Mr. Michael Artbauer.

Members excused: Mrs. Tiffany Graham Charkosky.

Also present: Mr. James Crawford and Mr. William Costello, Jr., CPA.

APPROVAL OF AGENDA

Motion by Mrs. Seibert, seconded by Mr. Artbauer, approval of the Agenda for November 10, 2022.

Yeas: Mrs. Seibert, Mrs. Sosiak, Mr. Artbauer, Mr. Kermode, and Mr. Endress.

Abstained: None.

Nays: None.

The Vice President declared the motion carried.

OATH OF OFFICE MEMBER

State of Ohio
County of Cuyahoga ss I, Jeffrey Endress, do hereby solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Ohio, and that I will faithfully perform to the best of my ability the duties of Member of the Board of Library Trustees of the Lakewood Public Library, County and State aforesaid, and that I will observe all the laws relating to my office now in force, or hereafter to be enacted during my period of service.

Member

Subscribed and sworn to before me this 10th day of October 2022.

Notary Public

Notary Public, State of Ohio
Commission Has No Expiration

COMMUNICATIONS

Mr. Crawford shared communication from Julie Strunk, Manager of Children's and Youth Services, regarding Dear Ukraine programming, and educator Kevin Spooner's interest in having students attend the December 8, 2022 Board meeting to read their poem.

Mr. Crawford shared communication from an Ithaca, NY resident objecting to a title in the Library's collections.

Mr. Crawford shared a letter from Erica T. Murphy regarding Lakewood Public Library memorabilia.

Mr. Crawford shared communication from the Lakewood City Schools media specialist, Kevin Costello, to Julie Strunk, Manager of Children's and Youth Services, expressing gratitude for exceptional library services received.

Mr. Crawford shared communication from Robert A.M. Stern regarding the dedication of Hartman Hall and Showker Hall, at James Madison University.

Mr. Crawford shared the November 22, 2022 edition of Library Journal in which the Madison Branch Library was featured.

DISPOSITION OF MINUTES

Motion by Mr. Endress, seconded by Mr. Kermode, approval of the minutes of the regular meeting of October 13, 2022.

Yeas: Mrs. Seibert, Mrs. Sosiak, Mr. Gipson, Mr. Artbauer, Mr. Kermode, and Mr. Endress.

Abstained: None.

Nays: None.

The Vice President declared the motion carried.

FINANCIAL REPORT AND BILLS

No report.

REPORTS OF STANDING COMMITTEES

Business Management and Finance

No report.

Building and Supplies

Mr. Artbauer gave an update that the elevator project has begun.

Mr. Artbauer gave an update on the Madison Branch ongoing roof issues. Mr. Crawford will work with HBM Architects and Action Contractors regarding the roof issues.

Collections and Gifts

Motion by Mr. Endress, seconded by Mr. Artbauer, that the following gifts be accepted and gratefully acknowledged:

Lakewood Public Library Gifts Received:

10/03/22 - \$ 50.00 Madison Branch Free Thinkers AA
10/03/22 - \$150.00 Madison Branch Westside Agnostic AA
10/21/22 - \$ 50.00 Madison Branch Free Thinkers AA

Lakewood Public Library Foundation Received:

None.

Lakewood Public Library Friends Gifts Received:

None.

Yeas: Mrs. Seibert, Mrs. Sosiak, Mr. Gipson, Mr. Artbauer, Mr. Kermodé, and Mr. Endress.

Abstained: None.

Nays: None.

The Vice President declared the motion carried.

Personnel

Motion by Mrs. Seibert, seconded by Mr. Gipson, to acknowledge personnel changes:

Appointments:

None.

Resignations/Retirements/Separations/Terminations:

10/29/2022 - Powers, Molly, Paraprofessional, Children's and Youth Services

Yeas: Mrs. Seibert, Mrs. Sosiak, Mr. Gipson, Mr. Artbauer, Mr. Kermodé, and Mr. Endress.

Abstained: None.

Nays: None.

The Vice President declared the motion carried.

REPORTS OF SPECIAL COMMITTEES

Audit Committee

Mr. Costello reported that the 2020-2021 audit is ongoing.

Public Comments

No report.

NEW BUSINESS

The Board held a brief discussion regarding adhoc committees for the purpose of the Strategic Plan.

Motion by Mrs. Seibert, seconded by Mr. Artbauer, to Approve Resolution 22-02, Annual Board Calendar

Roll Call of Said Motion:

Mr. Artbauer	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Endress	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Gipson	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Kermodé	X	Yea	___	Nay	___	Abstain	___	Absent

Mrs. Seibert	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Sosiak	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Graham Charkosky, President	___	Yea	___	Nay	___	Abstain	X	Absent

The Vice President declared the motion carried.

OLD BUSINESS

Mr. Crawford provided the Board an overview on how the Library's Strategic Plan will be shared with the public. There will be a link on the Library website, this will exclude the internal timeline.

The Board discussed Andrea Fisher's, Manager of the Madison Branch, recommendation to open the Madison Branch Monday through Thursday, 9:00 a.m. to 9:00 p.m.; Friday and Saturday, 9:00 a.m. to 6:00 p.m. and closed on Sunday. The 2023 budget includes funds to hire the appropriate staff to support the additional Madison Branch hours.

Motion by Mr. Kermode, seconded by Mr. Endress, to Proceed in Executive Session to Discuss Personnel Matters

Roll Call of Said Motion:

Mr. Artbauer	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Endress	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Gipson	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Kermode	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Seibert	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Sosiak	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Graham Charkosky, President	___	Yea	___	Nay	___	Abstain	X	Absent

The Vice President declared the motion carried.

Time noted: 8:40 p.m.

Motion by Mr. Endress, seconded by Mr. Artbauer, to Return to Open Session

Roll Call of Said Motion:

Mr. Artbauer	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Endress	X	Yea	___	Nay	___	Abstain	___	Absent

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Mr. Gipson	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Kermode	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Seibert	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Sosiak	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Graham Charkosky, President	___	Yea	___	Nay	___	Abstain	X	Absent

The Vice President declared the motion carried.

Time noted: 9:04 p.m.

There being no further business, the meeting was adjourned at 9:04 p.m.

President

Secretary

Next Scheduled Meeting

Thursday, December 8, 2022

7:00 P.M

