

The Board of Library Trustees, Lakewood, Ohio Thursday, September 8, 2022

The Board of Library Trustees of the Lakewood Public Library, City of Lakewood, County of Cuyahoga, State of Ohio, met in regular session in the Board Room of the Main Library, 15425 Detroit Avenue, Lakewood, OH on Thursday, September 8, 2022 at 7:00 P.M.

Members present: Mrs. Tiffany Graham Charkosky, Mrs. Nancy Seibert, Mrs. Persis Sosiak, Mr. Gregory Gipson, Mr. Jeffrey Endress, and Mr. Michael Artbauer.

Members excused: Mr. Scott Kermode.

Also present: Mr. James Crawford and Mr. William Costello, Jr., CPA.

APPROVAL OF AGENDA

Motion by Mrs. Seibert, seconded by Mrs. Sosiak, approval of the Agenda as Amended, with the addition of an Executive Session and Conflict of Interest to New Business for September 8, 2022.

Yeas: Mrs. Graham Charkosky, Mrs. Seibert, Mrs. Sosiak, Mr. Artbauer, Mr. Gipson and Mr. Endress.

Abstained: None.

Nays: None.

The President declared the motion carried.

COMMUNICATIONS

Mr. Crawford shared a thank you letter from Judy Grzybowski.

Mr. Crawford shared a thank you letter from Emerson elementary students to Children's and Youth Services Kate Brennan MacGregor and Jeff Siebert.

Mr. Crawford shared a thank you letter from Westlake resident Bill Mayer.

Mr. Crawford shared a thank you letter from the Westerly.

Mr. Crawford shared a thank you letter from Camp Can Do to Children's and Youth Services Marge Foley.

Mr. Crawford shared a thank you letter from Lakewood Early Childhood PTA for the Library's participation in Meet the Trucks.

The Board of Library Trustees, Lakewood, Ohio Thursday, September 8, 2022

Mr. Crawford shared a thank you letter from Jena Jaskulski.

Mr. Crawford shared a thank you letter from Dana Sorge from Roosevelt elementary school.

Mr. Crawford shared a thank you letter from Mrs. O'Brien, neighbor, praising the condition of the Main Library's building and grounds.

Mr. Crawford shared a thank you letter from Joan Husmann, thanking the Library for keeping the Library grounds beautifully.

Mr. Crawford shared a thank you letter from Jacquela Ross.

Mr. Crawford shared a thank you letter from Raquel M. Ortiz for conducting a bilingual picture book program for When Julia Danced Bomba/Cuando Julia bailaba bomba, read and performed at Julia De Burgos Cultural Arts Center.

Mr. Crawford shared correspondence from Robert A.M. Stern, regarding the dedication of the Georgia Supreme Court Building.

Mr. Crawford shared a letter from Maggie Niedzwiecki confirming Mr. Jeff Endress's appointment to the Library Board.

Mr. Crawford shared a community survey response from Mr. Mike Baijal.

DISPOSITION OF MINUTES

Motion by Mr. Endress, seconded by Mr. Artbauer, approval of the minutes of the regular meeting of June 9, 2022.

Yeas: Mrs. Graham Charkosky, Mrs. Seibert, Mrs. Sosiak, Mr. Gipson, Mr. Artbauer and Mr. Endress.

Abstained: None.

Nays: None.

The President declared the motion carried.

FINANCIAL REPORT AND BILLS

No report.

REPORTS OF STANDING COMMITTEES

Business Management and Finance

No report.

Building and Supplies

Mr. Artbauer discussed the water issues with the plumbing and roof at the Madison Branch and their potential resolutions.

Mr. Artbauer reported that Dominion Gas will replace the bricks they removed in front of the Madison Branch for a gas line installation.

Mr. Artbauer reported that while the elevator is not complete at the Madison Branch, the State of Ohio has approved it to be used. Backordered parts are the cause of delay on this project.

Mrs. Graham Charkosky asked if the hours are posted at the Madison Branch Library. Mr. Crawford will follow-up with this information.

The Board asked what it would take to have the Madison Branch open the same hours as the Main Library. Mr. Crawford will give an update on what staffing would be needed for the extended hours.

Collections and Gifts

Motion by Mrs. Sosiak, seconded by Mr. Gipson, that the following gifts be accepted and gratefully acknowledged:

Lakewood Public Library Gifts Received:

07/08/22	- \$	7.00	Madison Branch Free Thinkers AA
07/08/22	- \$	100.00	Kearns, Colleran and Lardomita Families In Memory of Joan H. Beller
07/22/22	- \$	20.00	Madison Branch Free Thinkers AA
08/05/22	- \$	10.00	Madison Branch Free Thinkers AA
08/16/22	- \$	120.00	Madison Branch Journey Home AA

Lakewood Public Library Foundation Received:

07/18/22	- \$	1,000.00	Mary Warren
08/04/22	- \$	150.00	Madison Branch Westside Agnostics AA

Lakewood Public Library Friends Gifts Received:

07/02/22 - \$ 40.00 Carla Burge, In Memory of Matthew Kuhns
07/09/22 - \$ 25.00 Vicky Bunting, In Memory of Matthew Kuhns
07/11/22 - \$ 5.00 Emily Christescu, In Memory of Matthew
Kuhns
07/12/22 - \$ 20.00 Nancy Kula, In Memory of Matthew Kuhns
07/24/22 - \$ 100.00 Michelle Kick
07/25/22 - \$ 10.00 Nancy and Keith Walshire, In Memory of
Matthew Kuhns
07/25/22 - \$ 50.00 Luann and James Husmann, In Memory of
Matthew Kuhns
07/25/22 - \$ 500.00 Joan Husman, In Memory of Matthew Kuhns
07/25/22 - \$ 5.00 Rebecca and David Miller, In Memory of
Matthew Kuhns
07/27/22 - \$ 25.00 Nicole Parke
08/16/22 - \$ 25.00 Jerry and Karen Lubben, In Memory of
Matthew Kuhns
08/19/22 - \$ 200.00 Catherine Reagan

Yeas: Mrs. Graham Charkosky, Mrs. Seibert, Mrs. Sosiak, Mr.
Gipson, Mr. Artbauer and Mr. Endress.

Abstained: None.

Nays: None.

The President declared the motion carried.

Personnel

Motion by Mrs. Seibert, seconded by Mr. Endress, to acknowledge
personnel changes:

Appointments:

08/03/22 - Cleary, Avelyn, Clerk, Public Services
08/08/22 - Indre, David, Clerk, Public Services
08/10/22 - Hauck, Edward, Clerk, Madison Branch and Public
Services
08/15/22 - Allad, Matthew, Paraprofessional, Public Services
08/17/22 - Ross, Katherine, Paraprofessional, Madison Branch

08/22/22 - Powers, Molly, Paraprofessional, Children's and Youth Services

Resignations/Retirements/Separations/Terminations:

08/08/2022 - Jaskulski, Jena, Clerk, Public Services

08/27/2022 - Bair, Angelina, Professional, Children's and Youth Services

Yeas: Mrs. Graham Charkosky, Mrs. Seibert, Mrs. Sosiak, Mr. Gipson, Mr. Artbauer and Mr. Endress.

Abstained: None.

Nays: None.

The President declared the motion carried.

REPORTS OF SPECIAL COMMITTEES

Audit Committee

Mr. Costello reported that the 2020-2021 audit is ongoing and in process.

Public Comments

No report.

NEW BUSINESS

Motion by Mr. Endress, seconded by Mr. Artbauer, Consenting to the Cuyahoga County Budget Commission Distributing Public Library Funds in Years 2023-2025 Applying the Same Apportionment Formula Used in Year 2022.

Roll Call of Said Motion:

Mr. Artbauer	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Endress	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Gipson	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Kermode		Yea	___	Nay	___	Abstain	X	Absent
Mrs. Seibert	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Sosiak	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Graham Charkosky, President	X	Yea	___	Nay	___	Abstain	___	Absent

The President declared the motion carried.

OLD BUSINESS

Mrs. Graham Charkosky asked that the managers be at the next meeting to review the Strategic Plan.

The Board asked for an Executive Summary from the Strategic Planning Survey, along with how this info can be presented to the public.

The Board discussed the Conflict of Interest form. Mr. Endress believed that this policy is covered under current statute, but that the Board would review for discussion and signing at the next Board meeting.

Motion by Mr. Endress, seconded by Mr. Artbauer, to Proceed in Executive Session to Discuss Personnel Matters

Roll Call of Said Motion:

Mr. Endress	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Gipson	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Graham Charkosky	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Kermode	___	Yea	___	Nay	___	Abstain	X	Absent
Mrs. Seibert	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Sosiak	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Artbauer, President	X	Yea	___	Nay	___	Abstain	___	Absent

The President declared the motion carried.

Time noted: 8:25 p.m.

Motion by Mr. Endress, seconded by Mr. Artbauer, to Return to Open Session

Roll Call of Said Motion:

Mr. Endress	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Gipson	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Graham Charkosky	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Kermode	___	Yea	___	Nay	___	Abstain	X	Absent
Mrs. Seibert	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Sosiak	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Artbauer, President	X	Yea	___	Nay	___	Abstain	___	Absent

The Board of Library Trustees, Lakewood, Ohio Thursday, September 8, 2022

The President declared the motion carried.

Time noted: 9:27 p.m.

There being no further business, the meeting was adjourned at 9:28 p.m.

President

Secretary

Next Scheduled Meeting

Thursday, October 13, 2022

7:00 P.M

