

The Board of Library Trustees, Lakewood, Ohio Thursday, June 10, 2021

The Board of Library Trustees of the Lakewood Public Library, City of Lakewood, County of Cuyahoga, State of Ohio, met in regular session in the Auditorium of the Main Library, 15425 Detroit Avenue, Lakewood, via In-Person and Video Conference, Lakewood, OH on Thursday, June 10, 2021 at 7:00 P.M.

Members present: Mrs. Tiffany Graham Charkosky, Mrs. Nancy Seibert, Mrs. Persis Sosiak, Mr. Gregory Gipson, and Mr. Jeffrey Endress.

Members excused: Mr. Michael Artbauer and Mr. Scott Kermode.

Also present: Mr. James Crawford and Mr. William Costello, Jr., CPA; Judy Grzybowski, Manager of the Madison Branch; Julie Strunk, Manager of Children's and Youth Services; Suzanne Weber, Manager of Public Services; Jody Wilkerson, Manager of Administration, Emily Lindberg, public and Jessica Parker, public.

APPROVAL OF AGENDA

Motion by Mr. Endress, seconded by Mrs. Sosiak, approval of the Agenda for June 10, 2021.

Yeas: Mrs. Graham Charkosky, Mrs. Seibert, Mrs. Sosiak, Mr. Gipson, and Mr. Endress.

Abstained: None.

Nays: None.

The Vice President declared the motion carried.

STAFF PRESENTATION

Jody Wilkerson, Manager, Administration Services spoke about what Administration has undertaken in the last year. Some of the projects Administration has taken on are an AUP Audit, implementing a new payroll software, finding and maintaining PPE for the Library, negotiating a health insurance renewal, negotiating the property and casualty insurance renewal, maintaining the unemployment compensation paperwork from the State including verifying all claims and reporting anything fraudulent.

The Board of Library Trustees, Lakewood, Ohio Thursday, June 10, 2021

Julie Strunk, MLIS, Manager, Children's and Youth Services spoke about the Summer Reading Club.

Suzanne Weber, Manager, Public Services spoke about COVID-19 Safety Practices and Health Protocols that the Library continues to maintain.

Mr. Crawford praised Mrs. Strunk's dedication on maintaining copy write issues on virtual programming during that last year.

COMMUNICATIONS

The Board of Trustees received a thank you card from employee Michael Banak for the sympathy card received on the passing of his mother.

DISPOSITION OF MINUTES

Motion by Mrs. Seibert, seconded by Mr. Endress, approval of the minutes of the regular meeting of May 13, 2021.

Yeas: Mrs. Graham Charkosky, Mrs. Seibert, Mrs. Sosiak, Mr. Gipson, and Mr. Endress.

Abstained: None.

Nays: None.

The Vice President declared the motion carried.

REPORTS OF STANDING COMMITTEES

Business Management and Finance

No report.

Building and Supplies

Mr. Endress reported that the Main Library briefly lost power.

Mr. Endress reported that the Madison Branch project continues to progress with an estimated completion date of September 17, 2021.

Collections and Gifts

Motion by Mrs. Graham Charkosky, seconded by Mr. Endress, that the following gifts be accepted and gratefully acknowledged:

Lakewood Public Library Gifts Received:

5/11/21 - \$ 250.00 Tim and Patti Laskey

Lakewood Public Library Foundation Gifts Received:

None.

Lakewood Public Library Foundation (Madison Branch Library Project):

05/06/21 - \$ 50.00 Naomi Diaz Hunter

05/17/21 - \$ 100.00 Anne Cudnik and Christopher King

05/24/21 - \$ 100.00 Kate and Scott Brennan MacGregor

Lakewood Public Library Friends Gifts Received:

None.

Yeas: Mrs. Graham Charkosky, Mrs. Seibert, Mrs. Sosiak, Mr. Gipson, and Mr. Endress.

Abstained: None.

Nays: None.

The Vice President declared the motion carried.

Personnel

No report.

REPORTS OF SPECIAL COMMITTEES

Audit Committee

No report.

Public Comments

None.

NEW BUSINESS

Motion by Mr. Endress, seconded by Mrs. Seibert, to Proceed in Executive Session to Discuss Personnel Matters

Roll Call of Said Motion:

Mrs. Graham Charkosky	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Gipson	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Seibert	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Sosiak	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Endress	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Kermode		Yea	___	Nay	___	Abstain	X	Absent
Mr. Artbauer, President		Yea	___	Nay	___	Abstain	X	Absent

The Vice President declared the motion carried.

Time noted: 7:58 p.m.

Motion by Mr. Endress, seconded by Mrs. Seibert, to Return to Open Session

Roll Call of Said Motion:

Mrs. Graham Charkosky	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Gipson	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Seibert	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Sosiak	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Endress	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Kermode		Yea	___	Nay	___	Abstain	X	Absent
Mr. Artbauer, President		Yea	___	Nay	___	Abstain	X	Absent

The Vice President declared the motion carried.

Time noted: 8:04 p.m.

Motion by Mr. Endress, seconded by Mrs. Seibert, to Recommend Scott Kermode to the Lakewood City Schools Board of Education for Re-Appointment to the Library Board of Trustees

Roll Call of Said Motion:

Mrs. Graham Charkosky	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Gipson	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Seibert	X	Yea	___	Nay	___	Abstain	___	Absent

The Board of Library Trustees, Lakewood, Ohio Thursday, June 10, 2021

Mrs. Sosiak	X	Yea	<u> </u>	Nay	<u> </u>	Abstain	<u> </u>	Absent
Mr. Endress	X	Yea	<u> </u>	Nay	<u> </u>	Abstain	<u> </u>	Absent
Mr. Kermode		Yea	<u> </u>	Nay	<u> </u>	Abstain	X	Absent
Mr. Artbauer, President		Yea	<u> </u>	Nay	<u> </u>	Abstain	X	Absent

The Vice President declared the motion carried.

OLD BUSINESS

There being no further business, the meeting was adjourned at 8:10 p.m.

President

Secretary

Next Scheduled Meeting

Thursday, September 09, 2021 via In-Person.

7:00 P.M.

