

The Board of Library Trustees, Lakewood, Ohio Thursday, March 11, 2021

The Board of Library Trustees of the Lakewood Public Library, City of Lakewood, County of Cuyahoga, State of Ohio, met in regular session in the Auditorium of the Main Library, 15425 Detroit Avenue, Lakewood, via In-Person and Video Conference, Lakewood, OH on Thursday, March 11, 2021 at 7:00 P.M.

Members present: Mrs. Nancy Seibert, Mrs. Persis Sosiak, Mrs. Tiffany Graham Charkosky, Mr. Scott Kermode, Mr. Gregory Gipson, Mr. Jeffrey Endress, and Mr. Michael Artbauer.

Members excused: None.

Also present: Mr. James Crawford and Mr. William Costello, Jr., CPA; Judy Grzybowski, Manager of the Madison Branch; Julie Strunk, Manager of Children's and Youth Services; Suzanne Weber, Manager of Public Services; Jody Wilkerson, Manager of Administration; Eve Klodnick, Supervisor of Public Services and Emily Lindberg, public.

**STAFF PRESENTATION**

Julie Strunk, MLIS, Manager, Children's and Youth Services; and Eve Klodnick, Supervisor, Public Services: Proposed Revisions to Library's Collection Development Policy as Amended by Board Suggestions.

Motion by Mr. Kermode, seconded by Mr. Endress, to adopt Revisions to Library's Collection Development Policy:

Roll Call of Said Motion:

Mrs. Graham Charkosky	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Gipson	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Seibert	X	Yea	___	Nay	___	Abstain	___	Absent
Mrs. Sosiak	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Endress	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Kermode	X	Yea	___	Nay	___	Abstain	___	Absent
Mr. Artbauer, President	X	Yea	___	Nay	___	Abstain	___	Absent

The President declared the motion carried.

### **COMMUNICATIONS**

Mr. Crawford thanked the employees for their hard work and dedication this past year.

Mr. Crawford shared a card from Mrs. Patricia McGinty, St. Michael Catholic School, thanking the Library for engaging her students through the Library pen pal program.

Mr. Crawford shared a card from former employee Pat Hannen and her sons John and Brian thanking the Library Trustees and staff for the flowers sent after her husband's passing.

Mr. Crawford shared a card from Lakewood Police Department Captain Gary Stone thanking the Library for continuing to offer patrons a safe, welcoming and quiet place to come and study. Captain Stone reported proudly that he passed his executive police certification exam after spending countless days and endless hours studying for the exam at the Library.

Mr. Crawford shared an email from Andrea Fisher thanking her fellow employees and the public library community as a whole for their hard work and commitment during the pandemic.

Mr. Crawford shared a letter from Mr. Douglas R. Melin from Findlay, Ohio, thanking the Library, its staff and those benefactors who made his childhood visits to the Library possible.

### **DISPOSITION OF MINUTES**

Motion by Mrs. Seibert, seconded by Mrs. Sosiak, approval of the corrected minutes of the regular meeting of September 13, 2018.

Yeas: Mrs. Seibert, Mrs. Sosiak, Mrs. Graham Charkosky, Mr. Gipson, Mr. Endress, Mr. Kermode, and Mr. Artbauer.

Abstained: None.

Nays: None.

The President declared the motion carried.

The Board of Library Trustees, Lakewood, Ohio Thursday, March 11, 2021

Motion by Mr. Endress, seconded by Mrs. Seibert, approval of the amended minutes of the regular meeting of January 21, 2021.

Yeas: Mrs. Seibert, Mrs. Sosiak, Mrs. Graham Charkosky, Mr. Gipson, Mr. Endress, Mr. Kermode, and Mr. Artbauer.

Abstained: None.

Nays: None.

The President declared the motion carried.

### **REPORTS OF STANDING COMMITTEES**

#### **Business Management and Finance**

No report.

#### **Building and Supplies**

Mr. Endress gave an update that the Madison Branch project is on track with a potential finish date around Labor Day.

Mrs. Graham Charkosky toured the Madison Branch temporary location and commends Judy Grzybowski with how organized and wonderful it looks.

#### **Collections and Gifts**

Motion by Mrs. Graham Charkosky, seconded by Mr. Endress, that the following gifts be accepted and gratefully acknowledged:

##### Lakewood Public Library Gifts Received:

01/28/21 - \$ 100.00 Richard and Margaret Peck  
01/28/21 - \$ 200.00 Mary Warren  
01/28/21 - \$ 100.00 Edward McAlister  
01/29/21 - \$1,000.00 Leonard Benko  
01/29/21 - \$ 50.00 David Forte  
02/03/21 - \$ 100.00 Christopher and Margaret Johnson  
02/03/21 - \$ 100.00 Thomas Wagner  
02/07/21 - \$ 500.00 Randall and Marilyn Brundage  
02/07/21 - \$ 250.00 Michael and Lori Petti  
02/08/21 - \$1,000.00 Sara Cheheyl, In Memory of Janet Cheheyl

##### Lakewood Public Library Foundation Gifts Received:

None.

Lakewood Public Library Foundation (Madison Branch Library Project):

01/04/21 - \$ 100.00 Greg Gipson and Tricia Bassett  
01/04/21 - \$ 500.00 Curtis Brosky  
01/04/21 - \$ 250.00 Michael Fleenor and George Graham  
01/14/21 - \$ 50.00 John Guscott  
01/14/21 - \$ 50.00 Andrea Fisher  
01/23/21 - \$ 250.00 Michael Sambrook  
01/25/21 - \$ 100.00 Hannah Belsito  
01/25/21 - \$ 100.00 William Crosby  
01/26/21 - \$ 50.00 Mark Schroeder  
01/27/21 - \$ 50.00 Jean Brinich  
02/02/21 - \$ 150.00 Beyond Belief Agnostics AA Group  
02/02/21 - \$ 500.00 West Side Agnostics AA Group  
02/02/21 - \$ 500.00 Michael and Julia Artbauer  
02/02/21 - \$ 50.00 Mary Osburn  
02/04/21 - \$ 50.00 Thomas Bullock  
02/07/21 - \$ 50.00 Rachel Donaldson  
02/08/21 - \$ 20.00 Tara Sweeney-Funk  
02/10/21 - \$ 100.00 Laura VanDale  
02/09/21 - \$ 20.00 Colleen Bott  
02/22/21 - \$ 100.00 Dorothy Dimmick  
02/22/21 - \$ 15.00 Matthew Bixenstine  
02/23/21 - \$ 500.00 Bridget Jablonski  
02/25/21 - \$ 50.00 Katelyn Milius, In Honor of Judy Grzybowski  
02/26/21 - \$ 25.00 Mary Smith  
02/26/21 - \$ 250.00 James and Lynn Foran  
02/26/21 - \$ 50.00 Thomas Wagner and Malinda Smyth

Lakewood Public Library Friends Gifts Received:

02/21/21 - \$ 50.00 Dianne Blocker

Yeas: Mrs. Seibert, Mrs. Sosiak, Mrs. Graham Charkosky, Mr. Gipson, Mr. Endress, Mr. Kermode, and Mr. Artbauer.

Abstained: None.

Nays: None.

The President declared the motion carried.

**Personnel**

Mrs. Seibert motioned and Mr. Kermode seconded that the following personnel report be acknowledged:

Resignations/Retirements/Separations/Terminations:

Appointments:

02/01/21 - McKinsey, Sarah, Professional, Public Services

Resignations/Retirements/Separations/Terminations:

12/19/20 - McSwain, Henry, Clerical, Public Services

01/30/21 - McGirr, Molly, Paraprofessional, Public Services

Yeas: Mrs. Seibert, Mrs. Sosiak, Mrs. Graham Charkosky, Mr. Gipson, Mr. Endress, Mr. Kermode, and Mr. Artbauer.

Abstained: None.

Nays: None.

The President declared the motion carried.

**REPORTS OF SPECIAL COMMITTEES**

**Audit Committee**

No report.

**Public Comments**

No report.

**NEW BUSINESS**

No report.

**OLD BUSINESS**

Motion by Mr. Endress, seconded by Mr. Gipson, to adopt Revisions to the Rules for the Government of the Board of the Library Trustees

Roll Call of Said Motion:

Mrs. Graham Charkosky	X	Yea	<u>    </u>	Nay	<u>    </u>	Abstain	<u>    </u>	Absent
Mr. Gipson	X	Yea	<u>    </u>	Nay	<u>    </u>	Abstain	<u>    </u>	Absent
Mrs. Seibert	X	Yea	<u>    </u>	Nay	<u>    </u>	Abstain	<u>    </u>	Absent
Mrs. Sosiak	X	Yea	<u>    </u>	Nay	<u>    </u>	Abstain	<u>    </u>	Absent
Mr. Endress	X	Yea	<u>    </u>	Nay	<u>    </u>	Abstain	<u>    </u>	Absent
Mr. Kermode	X	Yea	<u>    </u>	Nay	<u>    </u>	Abstain	<u>    </u>	Absent
Mr. Artbauer, President	X	Yea	<u>    </u>	Nay	<u>    </u>	Abstain	<u>    </u>	Absent

The President declared the motion carried.

There being no further business, the meeting was adjourned at 8:08 p.m.

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President

\_\_\_\_\_  
Secretary

Next Scheduled Meeting

Thursday, April 08, 2021 via In-Person and Video Conference.

7:00 P.M.

