The Board of Library Trustees, Lakewood, Ohio Thursday, March 11, 2021

The Board of Library Trustees of the Lakewood Public Library, City of Lakewood, County of Cuyahoga, State of Ohio, met in regular session in the Auditorium of the Main Library, 15425 Detroit Avenue, Lakewood, via In-Person and Video Conference, Lakewood, OH on Thursday, March 11, 2021 at 7:00 P.M.

Members present: Mrs. Nancy Seibert, Mrs. Persis Sosiak, Mrs. Tiffany Graham Charkosky, Mr. Scott Kermode, Mr. Gregory Gipson, Mr. Jeffrey Endress, and Mr. Michael Artbauer.

Members excused: None.

Also present: Mr. James Crawford and Mr. William Costello, Jr., CPA; Judy Grzybowski, Manager of the Madison Branch; Julie Strunk, Manager of Children’s and Youth Services; Suzanne Weber, Manager of Public Services; Jody Wilkerson, Manager of Administration; Eve Klodnick, Supervisor of Public Services and Emily Lindberg, public.

STAFF PRESENTATION

Julie Strunk, MLIS, Manager, Children’s and Youth Services; and Eve Klodnick, Supervisor, Public Services: Proposed Revisions to Library’s Collection Development Policy as Amended by Board Suggestions.

Motion by Mr. Kermode, seconded by Mr. Endress, to adopt Revisions to Library’s Collection Development Policy:

Roll Call of Said Motion:

Mrs. Graham Charkosky X Yea ___Nay ___Abstain ___Absent
Mr. Gipson X Yea ___Nay ___Abstain ___Absent
Mrs. Seibert X Yea ___Nay ___Abstain ___Absent
Mrs. Sosiak X Yea ___Nay ___Abstain ___Absent
Mr. Endress X Yea ___Nay ___Abstain ___Absent
Mr. Kermode X Yea ___Nay ___Abstain ___Absent
Mr. Artbauer, President X Yea ___Nay ___Abstain ___Absent

The President declared the motion carried.
COMMUNICATIONS

Mr. Crawford thanked the employees for their hard work and dedication this past year.

Mr. Crawford shared a card from Mrs. Patricia McGinty, St. Michael Catholic School, thanking the Library for engaging her students through the Library pen pal program.

Mr. Crawford shared a card from former employee Pat Hannen and her sons John and Brian thanking the Library Trustees and staff for the flowers sent after her husband’s passing.

Mr. Crawford shared a card from Lakewood Police Department Captain Gary Stone thanking the Library for continuing to offer patrons a safe, welcoming and quiet place to come and study. Captain Stone reported proudly that he passed his executive police certification exam after spending countless days and endless hours studying for the exam at the Library.

Mr. Crawford shared an email from Andrea Fisher thanking her fellow employees and the public library community as a whole for their hard work and commitment during the pandemic.

Mr. Crawford shared a letter from Mr. Douglas R. Melin from Findlay, Ohio, thanking the Library, its staff and those benefactors who made his childhood visits to the Library possible.

DISPOSITION OF MINUTES

Motion by Mrs. Seibert, seconded by Mrs. Sosiak, approval of the corrected minutes of the regular meeting of September 13, 2018.

Yeas: Mrs. Seibert, Mrs. Sosiak, Mrs. Graham Charkosky, Mr. Gipson, Mr. Endress, Mr. Kermode, and Mr. Artbauer.

Abstained: None.

Nays: None.

The President declared the motion carried.
Motion by Mr. Endress, seconded by Mrs. Seibert, approval of the amended minutes of the regular meeting of January 21, 2021.

Yeas:  Mrs. Seibert, Mrs. Sosiak, Mrs. Graham Charkosky, Mr. Gipson, Mr. Endress, Mr. Kermode, and Mr. Artbauer.

Abstained:  None.

Nays:  None.

The President declared the motion carried.

REPORTS OF STANDING COMMITTEES

Business Management and Finance

No report.

Building and Supplies

Mr. Endress gave an update that the Madison Branch project is on track with a potential finish date around Labor Day.

Mrs. Graham Charkosky toured the Madison Branch temporary location and commends Judy Grzybowski with how organized and wonderful it looks.

Collections and Gifts

Motion by Mrs. Graham Charkosky, seconded by Mr. Endress, that the following gifts be accepted and gratefully acknowledged:

Lakewood Public Library Gifts Received:

<table>
<thead>
<tr>
<th>Date</th>
<th>Amount</th>
<th>Donor</th>
</tr>
</thead>
<tbody>
<tr>
<td>01/28/21</td>
<td>$ 100.00</td>
<td>Richard and Margaret Peck</td>
</tr>
<tr>
<td>01/28/21</td>
<td>$ 200.00</td>
<td>Mary Warren</td>
</tr>
<tr>
<td>01/28/21</td>
<td>$ 100.00</td>
<td>Edward McAlister</td>
</tr>
<tr>
<td>01/29/21</td>
<td>$1,000.00</td>
<td>Leonard Benko</td>
</tr>
<tr>
<td>01/29/21</td>
<td>$  50.00</td>
<td>David Forte</td>
</tr>
<tr>
<td>02/03/21</td>
<td>$ 100.00</td>
<td>Christopher and Margaret Johnson</td>
</tr>
<tr>
<td>02/03/21</td>
<td>$ 100.00</td>
<td>Thomas Wagner</td>
</tr>
<tr>
<td>02/07/21</td>
<td>$  500.00</td>
<td>Randall and Marilyn Brundage</td>
</tr>
<tr>
<td>02/07/21</td>
<td>$  250.00</td>
<td>Michael and Lori Petti</td>
</tr>
<tr>
<td>02/08/21</td>
<td>$1,000.00</td>
<td>Sara Cheheyl, In Memory of Janet Cheheyl</td>
</tr>
</tbody>
</table>

Lakewood Public Library Foundation Gifts Received:
None.

Lakewood Public Library Foundation (Madison Branch Library Project):

01/04/21 - $100.00 Greg Gipson and Tricia Basset
01/04/21 - $500.00 Curtis Brosky
01/04/21 - $250.00 Michael Fleenor and George Graham
01/14/21 - $50.00 John Guscott
01/14/21 - $50.00 Andrea Fisher
01/23/21 - $250.00 Michael Sambrook
01/25/21 - $100.00 Hannah Belsito
01/25/21 - $100.00 William Crosby
01/26/21 - $50.00 Mark Schroeder
01/27/21 - $50.00 Jean Brinich
02/02/21 - $150.00 Beyond Belief Agnostics AA Group
02/02/21 - $500.00 West Side Agnostics AA Group
02/02/21 - $500.00 Michael and Julia Artbauer
02/02/21 - $50.00 Mary Osburn
02/04/21 - $50.00 Thomas Bullock
02/07/21 - $50.00 Rachel Donaldson
02/08/21 - $20.00 Tara Sweeney-Funk
02/10/21 - $100.00 Laura VanDale
02/09/21 - $20.00 Colleen Bott
02/22/21 - $100.00 Dorothy Dimmick
02/22/21 - $15.00 Matthew Bixenstine
02/23/21 - $500.00 Bridget Jablonski
02/25/21 - $50.00 Katelyn Milius, In Honor of Judy Grzybowski
02/26/21 - $25.00 Mary Smith
02/26/21 - $250.00 James and Lynn Foran
02/26/21 - $50.00 Thomas Wagner and Malinda Smyth

Lakewood Public Library Friends Gifts Received:

02/21/21 - $50.00 Dianne Blocker

Yeas: Mrs. Seibert, Mrs. Sosiak, Mrs. Graham Charkosky, Mr. Gipson, Mr. Endress, Mr. Kermode, and Mr. Artbauer.

Abstained: None.

Nays: None.

The President declared the motion carried.
The Board of Library Trustees, Lakewood, Ohio Thursday, March 11, 2021

Personnel

Mrs. Seibert motioned and Mr. Kermode seconded that the following personnel report be acknowledged:

Resignations/Retirements/Separations/Terminations:

Appointments:

02/01/21 – McKinsey, Sarah, Professional, Public Services

Resignations/Retirements/Separations/Terminations:

12/19/20 – McSwain, Henry, Clerical, Public Services

01/30/21 – McGirr, Molly, Paraprofessional, Public Services

Yeas: Mrs. Seibert, Mrs. Sosiak, Mrs. Graham Charkosky, Mr. Gipson, Mr. Endress, Mr. Kermode, and Mr. Artbauer.

Abstained: None.

Nays: None.

The President declared the motion carried.

REPORTS OF SPECIAL COMMITTEES

Audit Committee

No report.

Public Comments

No report.

NEW BUSINESS

No report.
OLD BUSINESS

Motion by Mr. Endress, seconded by Mr. Gipson, to adopt Revisions to the Rules for the Government of the Board of the Library Trustees

Roll Call of Said Motion:

Mrs. Graham Charkosky  X  Yea  ___  Nay  ___  Abstain  ___  Absent
Mr. Gipson              X  Yea  ___  Nay  ___  Abstain  ___  Absent
Mrs. Seibert            X  Yea  ___  Nay  ___  Abstain  ___  Absent
Mrs. Sosiak             X  Yea  ___  Nay  ___  Abstain  ___  Absent
Mr. Endress             X  Yea  ___  Nay  ___  Abstain  ___  Absent
Mr. Kermode             X  Yea  ___  Nay  ___  Abstain  ___  Absent
Mr. Artbauer, President X  Yea  ___  Nay  ___  Abstain  ___  Absent

The President declared the motion carried.

There being no further business, the meeting was adjourned at 8:08 p.m.

_________________________________
President

_________________________________
Secretary

Next Scheduled Meeting

Thursday, April 08, 2021 via In-Person and Video Conference.

7:00 P.M.