

The Board of Library Trustees, Lakewood, Ohio Thursday, January 16, 2020

The Board of Library Trustees of the Lakewood Public Library, City of Lakewood, County of Cuyahoga, State of Ohio, met in regular session in the Meeting Room of the Main Library, 15425 Detroit Avenue, Lakewood, on Thursday, January 16, 2020 at 8:00 P.M.

Members present: Mrs. Nancy Seibert, Mrs. Persis Sosiak, Mr. Jeffrey Endress, Mr. Scott Kermode, and Mr. Michael Artbauer.

Members excused: Mrs. Tiffany Graham Charkosky.

Also present: Mr. James Crawford, and Mr. William Costello, Jr., CPA.

DISPOSITION OF MINUTES

Mr. Endress moved and Mrs. Sosiak seconded approval of the minutes of the regular meeting of December 12, 2019.

Yeas: Mrs. Seibert, Mrs. Sosiak, Mr. Endress, Mr. Kermode, and Mr. Artbauer.

Abstained: None.

Nays: None.

The President declared the motion carried.

COMMUNICATIONS

No report.

REPORTS OF STANDING COMMITTEES

Business Management and Finance

No report.

Building and Supplies

No report.

Collections and Gifts

Mr. Endress motioned and Mr. Kermode seconded that the following gifts be accepted and gratefully acknowledged:

Lakewood Public Library Gifts Received:

12/02/19 - \$ 35.00 Madison Branch 12X12 AA Meeting
12/03/19 - \$120.00 Main Library Overeaters Anonymous Meeting
12/13/19 - \$275.00 Madison Branch 12-Step Friday AA Meeting
12/26/19 - \$16,000.00 Joan Alice Ford
12/26/19 - \$100.00 Madison Branch Free Thinkers AA Meeting
12/26/19 - \$ 30.00 Madison Branch Saturday Big Book AA Meeting

Lakewood Public Library Foundation Gifts Received:

None.

Lakewood Public Library Foundation (Madison Branch Library Project):

12/17/19 - \$200.00 Mary Warren
12/17/19 - \$100.00 Molly Brown
12/17/19 - \$100.00 Patricia and Timothy Laskey
12/17/19 - \$200.00 Thomas and Carol Burke
12/19/19 - \$100.00 Curtis Brosky
12/19/19 - \$ 50.00 Mark and Mary Wise
12/19/19 - \$100.00 Matthew and Susan Beverstock
12/19/19 - \$150.00 Bob and Carol Richardson
12/27/19 - \$ 25.00 Sean and Hope McGuan
12/27/19 - \$ 40.00 Michael Fleenor and George Graham
12/31/19 - \$300.00 Persis Sosiak

Lakewood Public Library Friends Gifts Received:

None.

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Yeas: Mrs. Seibert, Mrs. Sosiak, Mr. Endress, Mr. Kermode, and Mr. Artbauer.

Abstained: None.

Nays: None.

The president declared the motion carried.

Personnel

No report.

REPORTS OF SPECIAL COMMITTEES

Audit Committee

Mr. Costello reported that the upcoming audit period will use an Agreed Upon Procedures and be conducted by Julian and Grube.

NEW BUSINESS

Election of President

Motion by Mr. Endress, seconded by Mrs. Seibert, to re-elect Mr. Artbauer as Board President.

The roll being called upon its adoption, the vote resulted as follows:

Mrs. Seibert	Yea
Mrs. Sosiak	Yea
Mr. Endress	Yea
Mr. Kermode	Yea
Mr. Artbauer	Yea

The President declared the motion carried.

Election of Vice President

Motion by Mr. Endress, seconded by Mrs. Seibert, to re-elect Mrs. Graham Charkosky as Board Vice President.

The roll being called upon its adoption, the vote resulted as follows:

Mrs. Seibert	Yea
Mrs. Sosiak	Yea
Mr. Endress	Yea
Mr. Kermode	Yea
Mr. Artbauer	Yea

The President declared the motion carried.

Election of Secretary

Motion by Mr. Endress, seconded by Mrs. Seibert, to re-elect Mr. Endress as Board Secretary.

The roll being called upon its adoption, the vote resulted as follows:

Mrs. Seibert	Yea
Mrs. Sosiak	Yea
Mr. Endress	Yea
Mr. Kermode	Yea
Mr. Artbauer	Yea

The President declared the motion carried.

Standing Committee Appointments by Board President:

Business Management and Finance Committee

Mrs. Sosiak, Chair
Open, Member

Building and Supplies Committee

Mr. Endress, Chair
Mrs. Seibert, Member

Collections and Gifts Committee

Mrs. Graham Charkosky, Chair
Mrs. Sosiak, Member

Personnel Committee

Mrs. Seibert, Chair
Mr. Kermode, Member

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Audit Committee

Mr. Kermode, Chair
Open, Member

Mr. Crawford gave a brief background of the Library Star rating. Mr. Crawford is also getting feedback from staff regarding circulation and auto-renewal.

The Board of Trustees held a brief discussion of an email from a patron questioning the wage and salaries of the Lakewood Public Library employees. The Board of Trustees determined that there are no issues with personnel and or turn over.

OLD BUSINESS

The Board of Education appointed Mr. Gregory Gipson to the Lakewood Public Library Board of Trustees at their Tuesday, January 21, 2020 meeting.

Mr. Endress gave an update on the Madison Branch Library Project regarding implementing the recent plan into reality. The Library Administration will present this plan to the Lakewood City Council on Tuesday, January 21, 2020.

Mrs. Sosiak gave an update on the Case Statement for the Madison Branch Library Project.

There being no further business, the meeting was adjourned at 9:00 p.m.

President

Secretary

Next Scheduled Meeting

Thursday, March 12, 2020 at the Madison Branch Library.

8:00 P.M.